Use this checklist to ensure you have covered all the important steps in the specification process.

Evaluate your space:

- ☐ Floor space and clear vertical height measured
- ☐ Overhead and floor-level obstructions mapped
- ☐ Aisle width requirements confirmed for personnel and equipment
- ☐ Local seismic zone requirements checked
- ☐ Floor condition and load rating verified
- ☐ Environmental factors (humidity, chemicals) assessed

Evaluate your items and shelving:

- ☐ Inventory dimensions (L x W x H) and weight recorded
- ☐ Shelving type selected (Open, Closed, Bin, etc.)
- ☐ Single row or back-to-back shelving
- ☐ Required shelf and total unit capacity calculated
- ☐ Additional accessories (closed base strips, shelf dividers, label holders, etc.)
- ☐ Primary application and future growth needs determined